

**Vestry Minutes**  
**The Church of St. Michael and St. George**  
**6345 Wydown Blvd., Clayton, Mo. 63105**

**Thursday, August 13, 2020**

**Vestry Members in Attendance:** The Rev. Andrew Archie, Mary Ann Cook, Carl Eichenberger, Ruth Ezell, Ian Hagemann (*Clerk*), Kate Harris, Harrison Hagan Heil, Stephanie Nash Betsy Panke (*Jr. Warden*), Joe Sheehan (*Sr. Warden*), Bruce Springer,

**Clergy Assistants in Attendance:** The Rev. Tom Albinson

**Guests:** Laurie Brown (*Parish Life*), Alexis Posnanski (*Stewardship*), Mike Zaccarello (*Treasurer*)

**Vestry Members Not in Attendance:** Craig Anzilotti, Todd Glass, Ian Mackey, Jan Jacobi, Lulu Stribling

**Attachments/Handouts:** Vestry Agenda, Vestry Minutes 6-18-20, Treasurer's Report, St. Michael School Opening Plan and Policies, Average Sunday Attendance

**Proceedings:** The meeting was convened by the Rector at 3:00 p.m. on Zoom, in-person meetings being impossible due to the coronavirus pandemic. Fr. Tom gave the invocation and each person gave thanks for events in their life.

*Introduction of Sonya Woolley:* Sonya started in her position as Business Administrator this month, and will attend Vestry meetings for a time. She gave a summary of her background and was welcomed all around.

*Financial Report:* See separate treasurer's report. YTD losses were reported as \$431K but this included \$339K of Paycheck Protection Program loans (currently classified as a liability) and two large pledges that had not come in yet, but normally would have come in by now. If these are satisfied we will be at an income position of \$30K. Our balance sheet remains strong at \$13.6M.

A question was asked about the swing from the May to the July position relative to budget, which seems large but could reflect pledges that were paid ahead in the prior report (we have now caught up to when those pledges might have been paid normally).

Discussion was also held about the infant/toddler program, which now shows \$140K lower revenue than budgeted. This program is administered by the School (with academic features including Spanish, occupational therapy, art) but appears on the Church's books. It benefits the School as a pipeline program. For the Church, the program is a significant income stream—which it was not always in the past—and

perhaps this is not widely known among parishioners. We can expect that revenue will return. Of course that line of business will be more difficult in the present era.

A motion was made and seconded to accept the Treasurer's report, and adopted.

*Stewardship:* As of 8/10, we had 327 pledges (5 more than 6/15) totaling \$1,823,561 (\$9,350 more than 6/15) and we had received \$1,324,091 (\$148,653 more than 6/15) leaving \$499,470 left to come in before 12/31/20 (approximately 4 ½ months). 72.6% (up from 64.7% as of 6/15) of \$1,823,561 had been received as of 8/13. One hopes that with 4 ½ months left in 2020, the remaining \$499,470 (or 27.4%) will be received before or by 12/31/20.

For historical context, in 2019, \$1,655,122 was pledged and between September 2019-December 2019, \$481,485 was received, which was 29% of the total pledged amount. However, comparing 2019 pledged dollars in the months of June, July and August, \$298,002 was received and only \$200,719 has been received in June, July and half of August for 2020.

Again, similar to June, what is uncertain is the remainder of the year and how the pandemic will impact the outstanding pledges. Only a handful of people have put their pledges on hold at this time but again, as we move into the fall, we continue to navigate the volatile economy and uncertainty regarding continual spikes in cases and how that will impact the fall and winter... not to mention what people will feel comfortable committing to once pledge cards go out in the fall for the 2021 stewardship campaign.

Breakdown of 2020 pledges:

1. 117 pledges (17 additional from 6/15) have been fulfilled—\$745,346 pledged, \$760,038 applied. Which means \$14,692 more came in than we were expecting. This includes gifts of all sizes ranging from \$25 to over \$25K.
2. 106 pledges (59 additional from 6/15) have been mostly fulfilled (at a level from 51% to 99% of total \$\$)-\$657,828 pledged, \$465,251 applied and the balance is \$192,576. 70.7% (71.3 % on 6/15) of the amount pledged has been received.
3. 73 pledges (66 less than 6/15) have been partially fulfilled (at a level from 1% to 50% of total \$\$)—\$285,447 pledged, \$98,801 applied and the balance is \$186,645. 34.6% (36.5% on 6/15) of the amount has been received and the majority of these pledges come in monthly.
4. 31 pledges (5 less than 6/15) are outstanding and are historically paid at the end of the year or seasonally during the year in one lump sum and it often indicated on their pledge card-balance is \$134,940. Some people who are retired give from IRA transfers in the form of stock or cash. Some receive other distributions during the year that they just use to pay their pledge at the time.

Engaging and staying connected with parishioners is vital during this period of social distancing. This is a wonderful opportunity to focus on thanking people for their pledge payments. In addition to reaching out and making contacts with parishioners since the

last Vestry Meeting, Alexis has been participating in numerous webinars focusing on and planning for October's Stewardship month. This includes creating materials, letters and collaborating with Kyle Tallman to film stewardship testimonials.

Acceptance of this report was moved, seconded and approved.

*Parish Life:* We will have a St. Michael's Sunday rally parade around the Point on Sept. 27. Please decorate your car. The pipers will be piping and boxed chicken lunches will be distributed. The clergy will accept prayer requests. There will be a backpack-blessing stand. The Parish Life Committee of the Vestry will be helping.

A virtual Women's Retreat, 2.5 hours in length, will take place October 3. The leader is Mary Anne Love. This retreat will be free of charge, courtesy of the JTM Ministry Fund.

Kyle has events planned for Youth Group. Mary Beth Tipton will hold a popsicle event for families in the fall. We are trying not to miss more than we have to.

Acceptance of this report was moved, seconded and approved.

*Rector's Report:* The Vestry must approve Sonya's being added to the church's bank signature card. Carol Rosales would continue until the end of the month. A motion to this effect was made and seconded, and there being no discussion, it passed unanimously.

We are the only church to house a school within the Diocese. The St. Michael School has presented its reopening plan to the Bishop. As described by Kate Harris, board chair for TMSOC, a task force of 17 individuals including the Junior Warden has divided itself into subcommittees for this task. They have followed recommendations from the Independent Schools of St. Louis. The School is small enough to take measures including disinfection, masks and distancing. The task force is holding town halls to socialize the plan. Although it is one plan, it contains options, including a remote option for those who might choose it, or in the event that the pandemic worsens. The School is working with the County on contact tracing. The School has purchased desks with Plexiglas, and has arranged for cohorts of no more than 15 individuals, and these cohorts will be outside as much as possible—which also has health benefits. The School hoped to open on August 27.

Questions were asked about whether recent research has been taken into account, and how to serve the greater good. Kate will present to the Bishop and Vestry a reckoning of the number of students on scholarship, and their sociodemographic characteristics.

*Senior Warden's Report:* Four hundred and forty-six attended Sunday services in July, and our Morning Prayer attendees numbered 20–30/week, whereas in person it tends to be 1 at most. Sunday attendees are skewing older.

Sonya is now in place and we are grateful. We are considering bringing our accounting system into the 21<sup>st</sup> century.

The Strategic Plan continues. Outreach and communication, and our budget reformulation, are priorities.

*Junior Warden's Report:* The Warden participated in the SMSOC reopening task force.

*Approval of Minutes:* Minutes from the July meeting were presented and, there being no discussion, were adopted unanimously.

*Upcoming Dates:* The next Vestry meeting is scheduled for Thursday, September 17, 2020.

The meeting was adjourned at 4:15 p.m.

Respectfully submitted,  
Ian Hagemann, Clerk of the Vestry